

## Vacancy Announcement in M.S. Swaminathan Research Foundation

<b>General Information</b>	:	<b>M S Swaminathan Research Foundation is searching for suitable candidates for Block Coordinator (Field) (one positions) for Dashmantapur block under its regional centre at Jeypore, Odisha</b>
<b>Job Code</b>	:	
<b>About MSSRF</b>	:	<p>The M. S. Swaminathan Research Foundation (MSSRF) was established in 1988 as a not-for-profit trust. MSSRF was envisioned and founded by Professor M. S. Swaminathan. The Foundation aims to accelerate the use of modern science for agricultural and rural development through the development and dissemination of technology to improve the lives and livelihoods of tribal and rural communities. MSSRF follows a pro-poor, pro-women, and pro-nature approach and applies appropriate science and technology options to address practical problems faced by rural populations in agriculture, food, and nutrition.</p> <p>MSSRF is present in six states of India. Please visit our website for more information. <a href="http://www.mssrf.org">http://www.mssrf.org</a>.</p>
<b>Essential Qualification</b>	:	<ul style="list-style-type: none"> <li>• Master's degree in Social Work (MSW), MA in Sociology or Public Health (MPH) or Master's Degree on equivalent degree.</li> <li>• A minimum of 2 years of relevant work experience.</li> </ul>
<b>Desirable Qualification</b>	:	<ul style="list-style-type: none"> <li>• The candidate should have basic computer knowledge of documentation, presentation, and reporting.</li> <li>• Preference will be given to candidates working in large surveys.</li> <li>• Experience in working with tribal communities.</li> <li>• Knowledge of the local language is a must.</li> <li>• The candidate should have valid DL for driving two wheeler</li> </ul>
<b>Job Description</b>	:	<p>Assist the Project Coordinator and Assistant Project Coordinator in the implementation of the project activities in the field-</p> <ul style="list-style-type: none"> <li>• Oversee all project activities within the designated intervention block.</li> <li>• Organizing meetings, training, workshops and capacity-building programs for various stakeholders</li> <li>• Manage and supervise project field staff and community champions.</li> <li>• Coordinate with health and ICDS functionaries at block, PHC, and HWC sub-center levels.</li> <li>• Monitor accounting and documentation of all data collected.</li> <li>• Provide active and supportive supervision to field-based staff.</li> <li>• Coordinate regular review meetings and monthly staff meetings.</li> </ul>
<b>Age Limit</b>	:	35 years
<b>Location</b>	:	Dasmantapur block, Koraput
<b>Period</b>	:	<p>One Year</p> <p>(The above position is purely on a temporary, contractual basis with a maximum duration of One year. The position is co-terminus with the project. The initial appointment will be for one year and will be extended based on the performance of the candidate.)</p>
<b>Remuneration</b>	:	INR.35,000/-per month
<b>Terms &amp; Conditions:</b>	:	<ol style="list-style-type: none"> <li>1. Those candidates, who are already employed in any organization, should bring a "No Objection Certificate" from the present employer</li> <li>2. Those candidates already working in MSSRF should submit their applications through their reporting authority.</li> <li>3. The candidates have to produce all the original certificates at the time of the interview for verification.</li> </ol>

		4. Upon selection, candidates are expected to join duty within 15 days.
<b>Mode of Application</b>	:	The candidate must submit a CV detailing their academic records, achievements, experience, and contact information for two references they have worked with in the last two years to this email address: <b>adm@msrf.res.in/msrfhealthproject@gmail.com</b> . Candidates should also submit scanned copies of their educational qualifications and experience certificates. Only shortlisted candidates will be contacted for a personal interview.
<b>Last of Submission of application</b>	:	<b>3<sup>rd</sup> November 2024 .</b>